

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1796
October 7, 2014**

OFFICIAL MINUTES

- Members Present:** Carl Calarco, Connie Hellwig, Michelle Cortez (arrived at 8:03 pm), Nicole Klein, William Murphy, Roger Spell, Leonard Zlockie
- Members Absent:** None
- Staff Present:** Mark Ward, Melissa Sawicki, Robert Miller, Connie Poulin, Aimee Kilby
- Staff Absent:** None
- Others Present:** Jann Wiswall (Ellicottville Times), Sharon Turano, Denise Veloski, Kenneth Frank

Call to order of meeting
President Calarco called the regular meeting of October 7, 2014 of the Ellicottville Central School Board of Education to order at 7:31 p.m. The pledge to the flag of the United States was recited.

Roll Call
All Present

Changes, Additions and Deletions to the Agenda

- Changes:**
- 15a. should read: This appointment is effective October 16, 2014
- 15b. Bilss should be: Bliss
- 18a. CSE/CPSE Recommendations: 900500568, 900500800, 900500130, 900500062, 900440337, 900398411, 900384149, 900500809, 900500808

Statements and questions from the audience
None

Approve Agenda
Moved by Zlockie, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the agenda for the October 7, 2014 Board of Education meeting with changes.

**Yes – 6
No – 0
Carried**

Presentations & Reports
Denise Veloski and Kenneth Frank from RA Mercer presented the Ellicottville Central School 2013-2014 External Audit.

Michelle Cortez arrived at 8:03 p.m.

- Communications, Commendations**
- a. 2013/2014 Blue Star School: Jackie James teaches financial awareness to seniors. A school, testing ten or more students, must achieve a 75% passing rate on the Financial Literacy Certification Test and have either a majority of the students on a given grade level take the test or have the students who took it achieve an average score of 80% or higher.

Informational Items

a. Capital Project – Move to Buildings, Grounds & Transportation Committee Report

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Superintendent's Report

- a. Superintendent's Day – October 6th: AED/CPR/First Aid Training, New Copier Training, and My Big Campus Training. I-Ready: Tie into K-8 assessments, bench marks, common core. K-12 ELA Discussions.
- b. Refinanced Debt: by refinancing bonds on MS Construction the district will save \$101,468 over 6 years.
- c. Bus Garage roof repairs are complete
- d. Tom Brady would like to come to a meeting and speak to the board in Executive Session (legal matter) regarding East Otto.
- e. Attended meeting with Regent Bob Bennett (4+1 Initiative)
- f. Discussions in near future regarding leaking roof. Need to discuss a plan.
- g. Volleyball & Football transportation costs around \$2,300 to date. Much less than originally anticipated.
- h. Auctions International - almost at end of bidding time for items.
- i. Upstate Teacher Experience (Business First) – Ellicottville and Franklinville finish 1 and 2.
- j. BEDS – online for teachers this year. District Employees (administrators and guidance) will still fill out bubble forms.
- k. Business First Article – concept of combining school district “Redrawing the Map”

Consent Items

Moved by Klein, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools:

- a. That the board approve the minutes of the meetings of September 23, 2014
- b. Acknowledgement of September 24, 2014 Claims Auditor Report and September 2014 Claims Auditor Report

**Yes – 7
No – 0
Carried**

Committee Reports

Health & Safety - Connie Hellwig reported that the committee met with local fire and police agencies as well as county emergency management, state police and the county sheriff's department and practiced a Table Top Exercise. School personnel and administrators were present as well. Participants broke into small groups and ran through scenario's and plans. Superintendent Ward added that the plans are a work in progress. He stated that the State Police stress three key words: Shelter in Place, Lock Down and Lock Out.

Buildings, Grounds & Transportation – Roger Spell stated that the committee met with Pat McManus (Campus Construction) and Aimee Kilby (District Treasurer) regarding contracts and payments for the capital project. Mr. Spell stated that payments are on schedule. Superintendent Ward stated that the committee discussed the purchase of a truck and stated that for \$21,000 they can buy a new F-250 with state bid and a used truck is going for around \$18,000-20,000 for a truck from 5-8 years old. Superintendent Ward stated that if the committee recommends, the district should purchase a brand new truck. The committee recommended it and the board agreed. The Board authorized the purchase of a motor vehicle up to \$23,000 at its July 15, 2014 board meeting. Superintendent Ward stated that the Home Ec room is almost complete. He invited board members to tour the room at the conclusion of the meeting. Superintendent Ward stated that the carpeting in Melissa Sawicki's office as well as the business office should be torn out and replaced with laminate. He stated that the water damage would probably never dry correctly. He stated that the tear out and new flooring install would most likely occur next summer.

Technology – Superintendent Ward stated that a meeting was held on 10/6/14. He added that it was a brief meeting and that another meeting would be held after school hours so board committee members would be able to attend. He stated that the committee discussed possibly purchasing more tablets next year and having a lab set-up so teachers can train the students on their use (6th, 7th, and 8th graders). The tablets would not be for take home use. Once students were trained on their use, they would possibly be assigned for everyday and take home use. The committee was given a demonstration of the 3-D printer in the Technology Room (Chris Edwards). Superintendent Ward reported that Mrs. Hunt is keeping up with the new tablets. He reported that they are easier to fix than the I-pads and the students cannot download games and apps as easily as they can on the I-pads. Superintendent Ward stated that he feels extremely good that the district is preparing our students for the future.

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Audit – Connie Hellwig stated that Denise Veloski explained the audit really well. Mrs. Hellwig complimented Aimee Kilby on doing a great job as District Treasurer. She added that it was nice to hear the auditors say how impressed they are with how the district is improving. Niki Klein stated it was nice to see no significant findings in the audit. President Calarco stated it was a positive audit report.

Discussion Items
None

Old Business
None

New Business

Moved by Zlockie, seconded by Cortez, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following Americorp Workers for the 2014-2015 school year: Katie Taylor and Katherine Benatovich.

**Yes – 7
No – 0
Carried**

Moved by Spell, seconded by Murphy, upon the recommendation of the Board Audit Committee to accept the External Audit Report for the 2013-2014 school year from RA Mercer (External Auditors). Presented by Denise Veloski and Kenneth Frank.

**Yes – 7
No – 0
Carried**

Moved by Klein, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the Ellicottville Central School Safety Plan (as presented at a public hearing held on August 26, 2014).

**Yes – 7
No – 0
Carried**

Moved by Hellwig, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Home School Students for the 2014-2015 school year: Henry Bukuwiecki (1st Grade), Alyssa Flag (2nd Grade), Christopher Flagg (4th Grade), Nathaniel Flagg (5th Grade), Abigail Nicholson (6th Grade), Bethany Nicholson (4th Grade), Heather Nicholson (10th Grade), Kathryn Nicholson (11th Grade), David Weaver (11th Grade), Grace Weaver (8th Grade) and Levi Weaver (9th Grade).

**Yes – 7
No – 0
Carried**

Personnel

Moved by Cortez, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Karen Chapman to the permanent position of Part-Time Cafeteria Worker after successfully completing 12 months of probation. This permanent appointment is effective to October 16, 2014.

**Yes – 7
No – 0
Carried**

Moved by Zlockie, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Douglas Bliss to the substitute bus driver list.

**Yes – 7
No – 0
Carried**

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Moved by Klein, seconded by Cortez, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following advisors for the 2014-2015 school year:

9 th Grade	Jaye Zelko
10 th Grade	Matt Finn
Play Directors	Crystal Wilder, Pat Waldron, Jay Zelko (\$800 each) Elizabeth Weber (\$600)
Stage or Jazz Band	Crystal Wilder
OM Coordinator	Colleen Bower
Music Association	Pat Waldron, Kathy Weller
Homework Club	Therese Pierce, Sandy Tomblin, Gay Fitzpatrick, Lynette Sexton, Shannon Palmatier, Diana Olson

**Yes – 7
No – 0
Carried**

Principals Reports

Connie Poulin – Elementary Principal/CSE-CPSE Chairperson

1. Staff Development Day
2. Eagle Time – 6th Grade: “Self Discipline” October 16th
3. Homework Club started October 2nd. 3rd, 4th, 5th and 6th grade each have a section.
4. Theater Works (BOCES Coser) and Shea’s fieldtrips for our elementary students. Thank you to Mr. Ward for making the arrangements for these trips.
5. Special Education – picked to work on indicator 13 and 14 this year. A committee has been formed and all IEP’s for students 15 and older will be reviewed. The state will review in March and May.

Robert Miller – MS/HS Principal

1. Homecoming week – things are going well. A few twists and surprises planned. Pep assembly on Friday – plan A outside, plan B in cafeteria.
2. Project Know under way for 5th & 7th graders
3. Workshops CLS – Collaborative Learning Communities
4. Attended Career Day Fieldtrip with 9 juniors and seniors. Avery Seiflein won a \$100 welding helmet.
5. Mrs. Eddy and Mrs. Reedy will take juniors and seniors on a fieldtrip to Alfred State.
6. Chris Edwards took 13 students to career day at Dresser Rand
7. Mrs. Chamberlain’s classes working with Pat McManus (Campus Construction).
8. BOCES students came over and toured capital project. The building trades class will be coming over when the new gym floor is poured.
9. -Sr. High: Area All-State: Band: Kaleigh Hunt, Alessia Filutze, Katie Barry, Chorus: Quinn O’Rourke
-All- State Orchestra: Kaleigh Hunt - Piccolo
-Buffalo State Honor Band: Kaleigh Hunt, Alessia Filutze, Katie Barry, Kaitlyn Smith, Leah Westfall and Courtney Charlesworth.
-All State Band Alternate and alternate for piano showcase: Kaleigh Hunt
-Jr. High Area All State: Kaleigh Coolidge (Chorus), Hannah DeChane (Chorus), Lisa Krotz (Chorus), Kourtney Robinson (Band), Rylie Aldrich (Band), Louisa Benatovich (Band).

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Policies

First reading of proposed changes to the following district policies:

- 1330 Appointments And Designations by The Board of Education
- 1332 Duties Of The School District Treasurer
- 1335 Appointment And Duties Of The Claims Auditor
- 1337 Duties Of The School Attorney
- 1338 Duties Of The School Physician/Nurse Practitioner/Physician Assistant
- 1710 Quorum
- 1730 Executive Sessions
- 2110 Orienting And Training New Board Members
- 3281 Use Of School-Owned Materials And Equipment
- 3510 Emergency School Closings
- 5230 Acceptance Of Gifts, Grants And Bequests To The School District
- 5510 Accounting of Funds
- 5570 Financial Accountability
- 5572 Audit Committee
- 5621 Accounting of Fixed Assets
- 5640 Smoking/Tobacco Use
- 5672 Information Security Breach And Notification
- 6170 Safety Of Students (Fingerprinting Clearance Of New Hires)
- 6510 Health Insurance
- 6551 Family And Medical Leave Act
- 7511 Immunization Of Students
- 7512 Student Physicals
- 7513 Administration of Medication
- 7530 Child Abuse And Neglect/MalTreatment

Superintendent Ward asked the board to read and review the list of policies for the next board meeting. He stated that each of the policies above will be reviewed individually at the next meeting.

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CSE/CPSE Recommendations:

Moved by Zlockie, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the following resolution: **BE IT RESOLVED** by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District’s Committee on Special Education (# ‘s 900500568, 900500800, 900500130, 900500062, 900440337, 900398411, 900384149, 900500809, 900500808) at its meeting on October 7, 2014 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations (September 1-30, 2014).

**Yes - 7
No - 0
Carried**

Adjournment of Meeting

Moved by Spell, seconded by Klein, to adjourn the regular meeting of October 7, 2014 at 10:05 p.m.

**Yes - 7
No - 0
Carried**

District Clerk

Deputy District Clerk